

**UNTINGTON PARISH COUNCIL**

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**Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 16<sup>th</sup>  
December 2020 via ZOOM at 7.00pm.**

<b>PRESENT:</b>	Councillor D. Jobling (DJ) – Vice Chairman, Councillor S. Jobling (SJ), Councillor K. Orrell (KO), Councillor J. Shann (JS), Councillor K. Deadman (KD), Councillor J. Badenhorst (JB), Councillor G. Shann (GS), Gill Chivers (GC), Naurin Fatima (NF) Burial Clerk – RFO, and Lorraine Frankland (LF) – Parish Clerk
<b>APOLOGIES:</b>	D. Geogheghan-Breen (DB), Councillor D. Smith (DS), M. Duncanson (MD), Councillor A. Hawxby (AH), Councillor J. Willis (JW), and Councillor C. Hillman (CH)
<b>CIRCULATION:</b>	To attendees, apologies and other all members of the Parish Council
<b>MINUTES PREPARED BY:</b>	Lorraine Frankland
<b>DATE (Draft):</b>	04/01/2021
<b>DATE TO BE APPROVED:</b>	20/01/2021

ITEM		ACTION
27.	<p><b><u>To Accept Apologies and Reasons for Absence</u></b></p> <p>D. Geogheghan-Breen (DB) and M. Duncanson (MD); absent due to, unable to attend Councillor C. Hillman (CH); absent due to unable to access meeting Councillor D. Smith (DS); absent due to work commitments Councillor A. Hawxby (AH); absent due to bereavement Councillor J. Willis (JW); absent due to another commitment <b><i>It was resolved to</i></b> approve the apology and reason for absence, condolences were offered to Councillor A. Hawxby.</p>	
28.	<p><b><u>To Note Declaration of Interests</u></b></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> JB declared an interest in agenda item 16), and took no part in the debate, or vote.</p>	
29.	<p><b><u>To Consider Business from Members of the Public</u></b></p> <p>i) Barratts are in the process of applying to build 300 houses on the land on New Lane leading up to the cemetery, they have previously applied for 400 houses on the site but this was withdrawn. They are going to do a leaflet drop to neighbouring residents soon. A similar proposal for a site in Acomb was rejected as it was on green belt, though not unanimously, so it is thought that; this decision should be reflected on the New Lane site.</p>	
30.	<p><b><u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 18/11/20</u></b></p> <p>The minutes of 18/11/20 (<i>item 16</i>), should have read the Local Plan enquiry has started but hasn't gone to the government) and were then approved as a true and accurate record of said meeting it was <b>Agreed</b> that; the minutes would be signed and dated by Vice Chairman when it is possible to do so.</p>	
31.	<p><b><u>Policing and Security Matters</u></b></p> <p>i) <u>To Consider any other security related issues</u></p> <ul style="list-style-type: none"> <li>• There have been 6 recorded break ins</li> <li>• The repaired notice board on the cycle path to Vangarde has been damaged again, it was <b>Agreed</b> to approach the company who installed them to see if Perspex or</li> </ul>	LF

bomb proof plastic could be used and/or whether this would deteriorate in sunlight.

### 32. **Finance and Policy Issues:**

i) To consider minutes of Finance and Policy meeting held in 2/12/20

Minutes of Finance and Policy considered

ii) Recommendations from Finance and Policy meeting

Recommendation that; a Section 137 Payment of £200 be made as a donation to the Royal British Legion **Approved**

Recommendation that; the Precept for 2021/2022 remain the same as for 2020/2021 i.e., £131507 **Approved**

iii) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation Report noted

iv) To Approve Invoices Presented for Payment

<b>HUNTINGTON PARISH COUNCIL</b>			
<b>INVOICES PRESENTED FOR PAYMENT 16 DECEMBER 2020</b>			
Complete Office Sols	Bacs	Photocopier November	14.52
Sleightholm Landscapes	Bacs	Yearsley Grove flowerbed	120.00
Sleightholm Landscapes	Bacs	All Saints' Churchyard compost heap	780.00
John Stead	Bacs	General grass cutting October	730.00
John Stead	Bacs	Gardening Scheme October	400.00
Stoneplan	Bacs	Grass cutting Darwin Close x 2	120.00
Cottage Garden Services	Bacs	Gardening Scheme Hedges	455.00
Andrew Hill	Bacs	Grass cutting 2020 River Foss footpaths	1650.00
Park Lane Playgrounds	Bacs	Orchard Park trim trail beam call out	120.00
Park Lane Playgrounds	Bacs	Removal and replacement of trim trail beam	657.60
Park Lane Playgrounds	Bacs	Playground x 3 quarterly inspections	108.00
Parish Notice Board Co	Bacs	Repair/replacement of notice board glass	432.00
Premier Window Cleaners	Bacs	Bus shelter/notice board cleaning	354.00
Conservation Volunteers	Bacs	Tree management Environmental Park	3012.00
Info Commissioners	DD	Data protection fee renewal	35.00
Communicorp	Bacs	Local Councils Update subscription	75.00
James Mackman	Bacs	Internal Auditor 2019/20	150.00
PKF Littlejohn	Bacs	External Auditor 2019/20	528.00
HMRC	Bacs	PAYE December 2020	476.61
Mrs L Frankland	Bacs	Clerk salary + 50% home as office Dec 2020	1347.55
Mrs L Frankland	Bacs	50% Use of home as office Dec 2020	18.00
Mrs G H Chivers	Bacs	Zoom monthly fee	11.99
Mrs G H Chivers	Bacs	RFO salary Dec 2020	587.47
Mrs G H Chivers	Bacs	Use of home as office Dec 2020	12.00
Yorkshire Bank	DD	Bank Charges Nov 2020	12.30
<b>TOTAL EXPENDITURE</b>			<b><u>£12,207.04</u></b>
<b>INCOME:</b>		H.ton Allotments Association	<b><u>£378.46</u></b>
			<b><u>£378.46</u></b>
<b>INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:</b>			
Sage Software	DD	Accounting	24.00
Nest Pensions	DD	Clerk Pension Scheme	53.27
Huntington School	Bacs	Hampers (F&P) 137 Payment	500.00
Lindsay Ball	Bacs	Outside Caretaker OP	448.88
John Cliffe	Bacs	Street Cleaning	370.64
John Cliffe	Bacs	Outside Caretaker OP	422.64
			<b><u>£1,819.43</u></b>

Invoices checked and approved by Councillor K Deadman

**Approved**

v) To Note Current Financial Situation

Current Financial Situation noted.

**33. Huntington Cemetery Committee**

- i) Update on the management of the cemetery  
 NF informed those present that the cemetery is to remain open and that 4x cremated remains and 2x interment had taken place.  
 Mole problem is still on going and being delt with.

**34. Asset Management**

- i) Open Agenda Item for Community Centres/Halls to present a report
- a. Huntington Memorial Hall  
 Play school are the only group using the building
  - b. Huntington Community Centre  
 Re opened last week with two evenings of Pilates which closes this week until January
  - c. Orchard Park Community Centre  
 Pre-school are the only users in the building, on Monday (14<sup>th</sup>), half the heating wasn't working Glovers fixed this, however on Wednesday there was a flood, DJ turned supply to tap off and Glovers are to replace the tap, the insurers are aware, but until it is known whether the flooring needs replacing then a decision about whether to make a claim will be made
- ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:
- a) Huntington Riverside Environmental Park  
 Sleighholmes have done to tidying up along the river bank
  - b) Huntington Sports and Social Club  
 Currently closed
  - c) Yorkshire L.C.A.  
 No meetings attended.

**35. Planning and Green Belt Issues**

- i) To Consider proposals of 11/12/20  
 Proposals considered, and **Agreed**
- ii) To Consider any further Planning and Green Belt issues, to consider management of Green Spaces to this subcommittee  
 Councillors were made aware of the intension by Barratts to submit an outline application
- iii) Neighbourhood Plan Update  
 DJ informed the Parish Council that; whilst it has not yet been verified it does hold an some of legal standing in planning terms, the next meeting is likely to be held in Apr/May 2021.

**36. Amenities**

- i) To Note any issues with regard to Street Cleaning  
 Non raised
- ii) To Discuss any other Issues relating to General Maintenance of Huntington Parish  
 Non raised
- iii) To Note any Footpaths, Highways and/or Traffic Issues  
 DJ wished to raise the point that; during the resurfacing of Hambleton Way the drop kerbs to driveways have been lifted leaving them higher than the footpath, thus causing puddles to form on the footpath which will be a slip hazard in icy weather, KO to raise the issue with CoYC
- iv) To Consider any issues relating to Huntington Parish council play areas  
 It was **Resolved** to; look at applying for funding for areas at Orchard Park and Garth Road, from the £100,000 pot to be released grants are up to a maximum of £30,000

**37. To Note Correspondence Received**

Electronic mail forwarded to Parish Councillors

**38. To Confirm Date, Time and Venue of Next Meeting**

Monthly meeting of Huntington Parish Council to be held Wednesday 20<sup>th</sup> January 2021 commencing at 7.00pm via ZOOM. **Meeting closed at 7:45pm**

KO