

HUNTINGTON PARISH COUNCIL

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Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 16th November 2021 at 7.00pm.

PRESENT:	Councillor D. Geogheghan-Breen (DB) –Chairman, Councillor D. Jobling (DJ), Councillor S. Jobling (SJ), Councillor J. Shann (JS), Councillor A. Hawxby (AH), Councillor J Badenhorst (JB), Councillor J. Willis (JW), Councillor K. Orrell (KO), Councillor D. Smith (DS), Councillor G. Shann (GS), Councillor M. Duncanson (MD), Naurin Fatima (NF) - Burial Clerk and Lorraine Frankland (LF) - Parish Clerk
APOLOGIES:	Councillor C. Hillman (CH), Councillor K. Glover (KG) and Gill Chivers (GC) - RFO
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	02/12/22
DATE TO BE APPROVED:	21/12/22

ITEM		ACTION
71.	<p><u>To Accept Apologies and Reasons for Absence</u></p> <p>Gill Chivers (GC) - RFO; absent due to Annual Leave Councillor K. Glover (KG); absent due to work commitments Councillor C. Hillman (CH); absent due to private commitments <i>It was resolved to</i> approve the apology and reason for absence.</p>	
72.	<p><u>To Note Declaration of Interests</u></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u></p> <p>Non declared</p>	
73.	<p><u>The Co-option of a Parish Councillor</u></p> <p>Nathan Watkins was nominated for co-option to the Parish Council by MD, this nomination was seconded by DS and unanimously supported by the remaining councillors present at the meeting. <i>Nathan Watkins duly signed the declaration of office which was witnessed by LF.</i></p>	
74.	<p><u>To Consider Business from Members of the Public</u></p> <p>i) CoYC were going to restrict parking in the layby opposite the shops to 1hour, notices were received that this was going to be done, however the signs/restrictions have not been installed, KO to raise with CoYC</p> <p>ii) JB raised concerns about parking on match days on New Lane near and near the cemetery KO is going to raise this with the Ward. LF to write to Vangarde to ask them to change their website to include the parking extended hours with a £5 spend at Vangarde.</p>	KO KO LF
75.	<p><u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 19/10/2022</u></p> <p>The minutes of 19/10/2022 were approved as a true and accurate record of said meeting signed and dated by Chair.</p>	

76. Policing and Security Matters

i) To Note NY Polices update in regards to Crime figures

JB noted that; the figures for shop lifting were high in September

ii) To Consider any other security related issues

Young people have thrown eggs at properties from the Play Area at Orchard Park

77. Finance and Policy Issues:

i) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation Report noted

ii) To Approve Invoices Presented for Payment

HUNTINGTON PARISH COUNCIL			
INVOICES PRESENTED FOR PAYMENT 16 NOVEMBER 2022			
Complete Business	Bacs	Photocopier October 2022	15.97
Sleightholm Landscapes	Bacs	Orchard Park vegetation/boarding removal	480.00
Sleightholm Landscapes	Bacs	All Saints Churchyard	420.00
Sleightholm Landscapes	Bacs	Cleveland Way hedge	48.00
Sleightholm Landscapes	Bacs	Gardening Scheme grass cutting	516.00
Sleightholm Landscapes	Bacs	Gardening Scheme hedges	2016.00
Sleightholm Landscapes	Bacs	Gate repair All Saints Churchyard	264.00
Cottage Garden Services	Bacs	Gardening Scheme hedges	300.00
Howard Gill Tree Surgery	Bacs	Tree Surgery - rear Strensall Road	600.00
Premier Window Cleaner	Bacs	Bus shelters + Notice boards	354.00
H'ton Comm Centre	Bacs	Room hire x 7 meetings June-Sept	192.00
Royal British Legion	Bacs	Remembrance Day Wreath	20.00
Royal British Legion	Bacs	Donation to Royal British Legion**	180.00
HMRC	Bacs	PAYE November 2022	396.16
Mrs L Frankland	Bacs	Clerk salary + part home as office Nov 2022 plus back pay Apr-Oct as per NALC pay rise	1990.08
Mrs L Frankland	Bacs	Part use of home as office Nov 2022	26.00
Mrs L Frankland	Bacs	Purchase and transport of stone trough	98.18
Mrs L Frankland	Bacs	4 months telephone	150.12
Mrs G H Chivers	Bacs	RFO salary Nov 2022 plus back pay Apr-Oct as per NALC pay rise	867.94
Mrs G H Chivers	Bacs	Use of home as office Nov 2022	20.00
Yorkshire Bank	DD	Bank Charges Oct 2022	13.50
TOTAL EXPENDITURE			£8,967.95

**Donation for Approval at full Parish

INCOME:

Virgin Money	Bank	Gross Interest	143.74
			£143.74

INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:

Sage Software	DD	Accounting	33.00
Nest	DD	Clerk Pension	53.27
H'ton Rovers Football Club	Bacs	137 Payment (as agreed Sept Parish Meeting)	2,010.00
Lindsay Ball	Bacs	Outside Caretaker OP	322.00
John Cliffe	Bacs	Street Cleaning	373.75
John Cliffe	Bacs	Outside Caretaker OP	460.70
			£3,252.72

Invoices checked and approved by Councillor J. Willis

- It was agreed to; donate £180 to the Poppy Appeal
- At late invoice for £770 to John Stead was approved for payment

Approved

iii) To Note Current Financial Situation

It was noted that; NALC pay review had been received and this was back dated to 01/04/22. There was a discussion around how salaries are calculated.

78. Huntington Cemetery Committee

- i) Update on the management of the cemetery
 - An external release winder is to be installed because the large door stuck, and the grounds person couldn't release the door to get the tractor out.
 - A fireproof document safe is arriving in December
 - A time limit is going to be set for the removal of tributes which cannot be set on the headstone plinths to enable maintenance of the grass (invoking rule 10), this will not be applied to children's graves
 - There have been two burial and four cremated interments
 - AH has prepared a draft parking violation notice.

79. Asset Management

- i) Open Agenda Item for Community Centres/Halls to present a report
 - a. Huntington Memorial Hall
 - They are installing LED lighting in both halls and corridors
 - The hall floor has been skimmed and revarnished
 - They are having issues with the boiler thermostats
 - b. Huntington Community Centre
 - They are having a meeting next month
 - DB to raise at the next meeting whether it could be used as a warm hub
 - c. Orchard Park Community Centre
 - Internal works for Ofsted are complete, the external hooks are still to be done
 - A new group are hoping to meet every other Thursday
- *JB asked that all centres check to see if their websites are up to date in regards to activities which are taking place*
- ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:
 - a. Huntington Riverside Environmental Park
 - Representatives on the committee were asked to raise the issue of completing an arboreal survey on the environmental park trees
 - Can a copy of the meeting minutes be circulated to the Parish
 - b. Huntington Sports and Social Club
 - The club is decorated for the World Cup
 - Brewery prices went up in October, so club prices are having to go up on 01/12/22
 - They are advertising the room out for hire
 - The Gala donation has been given to the Parish Council
 - c. Yorkshire L.C.A.
 - LF wanted the minutes to show that advice received from YLCA in regards to speed signage had been circulated to all Councillors.
- Noted**
- iii) Ward Update
The next meeting is at the Folk Hall on 30/11/22 at 6:00pm

DB

All
Cllr's

JW,GC

80. Planning and Green Belt Issues

- i) To Consider Minutes of Planning Committee Meeting held 09/11/22
The minutes were considered.
- ii) Management of Green Spaces
 - The Christmas Trees have been ordered for early December; the wildflower areas will be turned over during December/January
 - It was **Agreed** that; live Christmas trees would be planted in spring 2023
 - Grants are available for allotments, and this information has been passed to Alison.

LF

81. Amenities

- i) To Note any issues with regard to Street Cleaning
The litter in the inside of the HSSC hedge has been raised with the club

ii) To Discuss any other Issues relating to General Maintenance of Huntington Parish
 The fence which is HPC property to the rear of 11 Riverside Crescent has fallen down, It was **Agreed** that; the fence should be replaced behind all four remaining properties, and that Noel Winteringham should be asked to do this work as he has already replaced the fence behind No's 7 and 9 **Approved**

LF

iii) To Note any Footpaths, Highways and/or Traffic Issues

- The Parish Council **Agreed** to repair the gateway stone sign structure on the link road
- It was **Agreed** to apply to install (SAM) Smiley Activated Signs which would be funded under 137 and through a request to the Ward Fund, on New Lane and Strensall Road

LF

LF

iv) To Consider any issues relating to Huntington Parish Council play areas

MD is going to speak to Eric Dowers in regards to the company who did the drainage work at HSSC, to get them to quote for Garth Road.

MD

v) Gala (2023)

- 30/07/23 Booked at HSSC
- Newsletter
- SJ asked for anyone who wasn't happy to deliver to let her know so that the delivery rounds could be sorted out and should there be any short fall of volunteers then arrangements could be made to get someone to do the extra delivery everyone present was happy to deliver, **those absent will need to confirm either way**
- LF informed the meeting that the Garth have put their communal room forward as a warm hub, SJ to advertise this in the newsletter
- It was **Approved** that; PrintingPress at Water Lane would be used to print the newsletter

82. **Parish Council Administration Issues**

i) Dates for Diary: Planning Meeting 07/12/22, Amenities Meeting 10/01/23

ii) To Discuss arrangements for next Huntington Walkabout
 walk along the river to be arranged Thursday 24th 9:30am

83.

To Confirm Date, Time and Venue of Next Meeting

Monthly meeting of Huntington Parish Council to be held Wednesday 21st December commencing at 6:30pm in Huntington Community Centre, Strensall Road, Huntington.

Meeting closed at 8:48pm