

HUNTINGTON PARISH COUNCIL

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Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 18th November 2020 via ZOOM at 7.00pm.

PRESENT:	Councillor D. Jobling (DJ) – Vice Chairman, Councillor S. Jobling (SJ), Councillor K. Orrell (KO), Councillor J. Shann (JS), Councillor K. Deadman (KD), Councillor D. Smith (DS), Councillor J. Badenhorst (JB), M. Duncanson (MD), Councillor A. Hawxby (AH), Councillor J. Willis (JW), Mrs Gill Chivers (GC) – RFO, and Lorraine Frankland (LF) – Parish Clerk
APOLOGIES:	D. Geogheghan-Breen (DB), Councillor G. Shann (GS), and Councillor C. Hillman (CH)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	03/10/2020
DATE TO BE APPROVED:	unknown

ITEM		ACTION
14.	<p><u>To Accept Apologies and Reasons for Absence</u></p> <p>D. Geogheghan-Breen (DB) and Councillor G. Shann (GS); absent due to, unable to attend Councillor C. Hillman (CH); absent due to illness <u>It was resolved to</u> approve the apology and reason for absence.</p>	
15.	<p><u>To Note Declaration of Interests</u></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> JB declared an interest in agenda item 16), and took no part in the debate, or vote.</p>	
16.	<p><u>To Consider Business from Members of the Public</u></p> <p>i) JB has identified that; traffic is speeding along New Lane from Jockey Lane to Malton Road, and this includes Buses and HGV's, he has tried to raise this with both the Police and CoYC, however neither body seem keen to address the issue. The Parish Council confirmed that the speed awareness committee had to share the equipment with other groups in the area and that it did not appear that; the equipment was available to any of the groups at the moment. KD reminded the Parish Council that any new site has to have a speed survey undertaken by CoYC to determine if speeding is occurring, this process needs to be undertaken before speed camera or traffic calming measures can be activated. It was Agreed to report the issue to CoYC and the Police</p> <p>ii) JB has become aware of a housing survey being undertaken by Barratt Homes on the greenspace either side of the cemetery on New Lane, he voiced concerns that; the was a roman settlement one the site and that the greenspace was an important wildlife area as well as questioning the suitability of building homes either side of the cemetery. KO informed the meeting that the 2018 draft Local Plan has been inspected and is awaiting determination by Central Government, and that both the Plan and CoYC currently support JB position</p>	LF
17.	<p><u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 16/09/20</u></p>	7:10pm MD entered meeting

The minutes of 16/09/20 (*item 11 i*), was changed from will to willing) and were then approved as a true and accurate record of said meeting it was **Agreed** that; the minutes would be signed and dated by Vice Chairman when it is possible to do so.

18. **Covid19**

- i) Huntington Parish Council **resolved** to; leave executive powers with both the Parish Clerk and RFO until the Covid 19 situation allowed for the full and proper meeting of the Parish Council in person, or until advice from Central Government advised a change.

19. **Policing and Security Matters**

- i) To Consider any other security related issues
- There have been 12 recorded incidents of vandalism as reported by Lee Pointon
 - Parking within the Old Village and Keswick Way is becoming a problem and residents are involved in altercations over parking space, it has not yet become a Police matter, but concerns were raised by GC
 - There have been some break-ins on new Lane, perpetrators are posing as delivery drivers to assess properties and then unscrewing locks to gain entry.

20. **Finance and Policy Issues:**

- i) To Note Monthly Bank Reconciliation Report
Monthly Bank Reconciliation Report noted
- ii) To Approve Invoices Presented for Payment

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INVOICES PRESENTED FOR PAYMENT 18 NOVEMBER 2020

Complete Office Sols	Bacs	Photocopier October	14.52
Sleightholm Landscapes	Bacs	Stratford Way/Fergusson Way vegetation	840.00
Sleightholm Landscapes	Bacs	All Saints' Churchyard Grass x 2	816.00
Noel Winteringham	Bacs	Gardening Scheme October	1176.00
Ian Scott Glazing	Bacs	Attempted repair to Notice Board door	25.00
H'ton Comm Centre	Bacs	Meeting September	22.00
SLCC	Bacs	Annual Subscription	180.00
Park Lane Playgrounds	Bacs	Orchard Park zip wire check	120.00
HMRC	Bacs	PAYE November 2020	409.03
Mrs L Frankland	Bacs	Clerk salary + 50% home as office Nov 2020	1222.05
Mrs L Frankland	Bacs	50% Use of home as office Nov 2020	18.00
Mrs G H Chivers	Bacs	Zoom monthly fee	11.99
Mrs G H Chivers	Bacs	RFO salary Nov 2020	543.96
Mrs G H Chivers	Bacs	Use of home as office Nov 2020	12.00
Yorkshire Bank	DD	Bank Charges Oct 2020	12.20
TOTAL EXPENDITURE			£5,422.75
INCOME:		HMRC - VAT Refund	£2,943.28
			£2,943.28
<u>INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:</u>			
Sage Software	DD	Accounting	24.00
Nest Pensions	DD	Clerk Pension Scheme	53.27
HMRC	Bacs	PAYE Oct underpayment	136.55
Lindsay Ball	Bacs	Outside Caretaker OP	304.50
John Cliffe	Bacs	Street Cleaning	291.00
John Cliffe	Bacs	Outside Caretaker OP	377.60
			£1,186.92

Invoices checked and approved by Councillor K Deadman

Approved

- iii) To Note Current Financial Situation

GC informed the Parish Council that expenditure was not to the agreed budget due to the restrictions on parish activities by Covid 19 as a comparison at this point last year the balance was £55,269 and the current balance is £84788 it is anticipated that and F & P meeting will be held in the next three weeks.

7:30pm
AH
entered
meeting

iv) To consider funding for food hampers from Huntington Secondary School
Huntington Secondary School has applied to Huntington Parish Council for funding toward food hampers for those who have suffered hardship during the pandemic, it was **resolved** to offer a grant of £500 subject to recipients being Parishioners of Huntington.

21. Huntington Cemetery Committee

- i) Update on the management of the cemetery
NF informed those present that the cemetery is to remain open and that 5x cremated remains and 1x interment had taken place.
Mole are a problem at the moment and this is being delt with
LF informed NF that several complaints had been received by visitors about residents parking in the car park, this was thought to be as a result of the re-surfacing working taking place on Anthea Drive. NF was aware and residents had moved vehicles to allow mourners to attend services.

22. Asset Management

- i) Open Agenda Item for Community Centres/Halls to present a report
- a. Huntington Memorial Hall
Play school are the only group using the building
 - b. Huntington Community Centre
Closed at the moment
 - c. Orchard Park Community Centre
Pre-school are the only users in the building
- ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:
- a) Huntington Riverside Environmental Park
A message had been received asking the Street Cleaner to clear rubbish, GC had attended with him and they were not able to locate any litter/rubbish

The response from the owners at 32 Linden Close was discussed and it was agreed to inform them that the area of land is not available for purchase and ask them to remove the fence from Parish Council land in the first instance, if this matter goes unaddressed it was **Agreed** to put the matter with our solicitor
 - b) Huntington Sports and Social Club
Currently closed
 - c) Yorkshire L.C.A.
No meetings attended.

7:44pm
JW
entered
meeting

23. Planning and Green Belt Issues

- i) To Consider minutes of 19/10/2020
Minutes considered,
LF wished to make KO aware that often decisions on tree applications whether they be TPO's or within the Conservation Area were made before the 21-day consultation had elapsed, and that the consent letters often said no comment have been received, when in fact the Parish Council has commented/opposed the work proposed. LF has taken to sending comments to both planning comments at CoYC and the tree officer directly to no avail.
- ii) To Consider any further Planning and Green Belt issues, to consider management of Green Spaces to this subcommittee
Work is being undertaken on Stratford Way, Ferguson Way and Yearsley Green to tidy up the areas. The trees at the end of Pear Tree Close are to be cut back some time between Christmas and the New Year

LF, KO

iii) Neighbourhood Plan Update

DJ informed the Parish Council that; we are waiting for the public enquiry to start CoYC have looked at the Plan, but it cannot go to referendum until May 2021 at the earliest due to the Covid 19 restrictions. We received a grant for £1000 towards this process which needs to be spent by the end of the financial year, however to date only approximately £600 has been spent

iv) To Consider any other issues relating to Huntington Parish Councils' Open Spaces

Christmas trees are on order.

24. Amenities

i) To Note any issues with regard to Street Cleaning

LF informed the meeting that; she had completed the acceptance form for the bus shelter and noticeboard cleaning (and cancelled the previous contractor), however they do not appear to have been cleaned as of yet, DB offer to chase this up

ii) To Discuss any other Issues relating to General Maintenance of Huntington Parish

It was **Resolved** that; the palisade fencing at Orchard Park needs to be continue from that which was installed approximately three years ago, to the entrance gate on the Southern and Eastern boundary

iii) To Note any Footpaths, Highways and/or Traffic Issues

Nothing raised other than that discussed under item 16 i)

iv) To Consider any issues relating to Huntington Parish council play areas

It was **Resolved** to; look at installing some adult fitness equipment within the play areas at Orchard Park and Garth Road

Unfortunately, there has been an accident at Orchard Park, Park Lane who do the quarterly inspections have inspected the area and declared the Park fit to open, they have not been able to identify what caused the accident, we await their report. GC has notified the insurers. It was **Agreed** to convey the following message to the child parents

25. *The Parish Council wish to express their concern about this matter and take their responsibilities seriously. The park was shut immediately after the incident and an appropriate body was appointed to investigate the cause. At this stage it appears to have been an accident and the company concerned were not able to identify what caused the injury. The investigating body has declared the park safe to open. It would be helpful if you could put in writing what you understand to have happened to cause the injury.*
- 26.

To Note Correspondence Received

Electronic mail forwarded to Parish Councillor

KO has sent an email today *Residents invited to join Facebook live to show support for York* this Friday which is to be forwarded to all Councillors.

To Confirm Date, Time and Venue of Next Meeting

Monthly meeting of Huntington Parish Council to be held Wednesday 16th

December 2020 commencing at 7.00pm via ZOOM. **Meeting closed at 8:26pm**

DB