

HUNTINGTON PARISH COUNCIL

c/o Huntington Community Centre,
26, Strensall Road, Huntington,
YORK YO32 9RG.

Tel: 01904 607531

e-mail: huntington.parishclerk@yahoo.co.uk

www.huntingtonparishcouncil.co.uk

Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 16th September 2020 at Huntington Community Centre at 7.00pm.

PRESENT:	D. Geogheghan-Breen (DB) – Chairman, Councillor D. Jobling (DJ), Councillor S. Jobling (SJ), Councillor K. Deadman (KD), Councillor M. Duncanson (MD), Councillor D. Smith (DS), Councillor A. Hawxby (AH), Councillor J. Willis (JW), Councillor G. Shann (GS), Councillor J. Badenhurst (JB) Mrs Gill Chivers (GC) – RFO, and Lorraine Frankland (LF) – Parish Clerk
APOLOGIES:	Councillor K. Orrell (KO), Councillor J. Shann (JS) and Councillor C. Hillman (CH)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	03/10/2020
DATE TO BE APPROVED:	unknown

ITEM		ACTION
1.	<u>To Accept Apologies and Reasons for Absence</u> Councillor K. Orrell (KO); absent due to, unable to attend Councillor J. Shann (JS) and Councillor C. Hillman (CH); absent due to annual leave <i>It was resolved to</i> approve the apology and reason for absence.	
2.	<u>To Note Declaration of Interests</u> i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> DB declared an interest in agenda item 7 iv), and took no part in the debate, or vote.	
3.	<u>To Consider Business from Members of the Public</u> i) MD asked if CoYC could be approached about cutting the vegetation back opposite the WMC on New Lane as whilst not impeding the footpath it could catch the face of anyone in a wheelchair or pushchair, <i>Agreed</i> ii) A request for the hedge at the end of Pear Tree cut back to 10ft, it was <i>Agreed</i> to consult with the resident about removing the hedge and replacing it with something more suitable, JB suggested the Woodland Trust might fund any replacement planting iii) To feedback to Brian what a lovely job he has made of the planters and to ask him to cut back the grass verge on the corner of Brockfield iv) It was Agreed to repair the fence at the rear of 7 & 9 Riverside Crescent v) Peter Bland reported a wasp's nest between Drakes Close and the river bank vi) LF confirmed to the Parish Council that she had hand delivered a letter to 32 Linden Close instructing the owners to remove the newly installed fence from Huntington Parish Council land and to reinstate the original boundary, the deadline for this was 31/10/2020	LF LF LF LF LF
4.	<u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 18/03/20</u> The minutes of 18/03/20 were approved as a true and accurate record of said meeting signed and dated by Chairman.	

5. **Covid19**

- i) **Recommendation** by the Chair following advice from YLCA to; to hold future meetings via zoom until further notice. Huntington Parish Council **resolved** to; implement this recommendation forthwith, (Amenity meetings remain suspended, and Amenity activity unless urgent remain suspended, Planning Meetings will continue to be conducted via email and/or Skype, the Parish Meeting and Annual Meeting is still postponed). JB volunteered to look into hosting the meeting on 21/10/2020, it was **resolved** that; current government policy allowing that the would be the facility for those who cannot use zoom to attend the meeting at the community centre

LF, JB, GC

6. **Policing and Security Matters**

- i) To Consider any other security related issues

A resident in Stratford Way has issues with youths, in part this may have been due to young people travelling through to Fun Fair on New Lane. It was resolved to cut the rose hedge down to 3ft in height in the Autumn and then in Spring 2021 tidy up the area.

LF

7. **Finance and Policy Issues:**

- i) To Note Monthly Bank Reconciliation Report
Monthly Bank Reconciliation Report noted

- ii) To Approve Invoices Presented for Payment

HUNTINGTON PARISH COUNCIL			
<u>INVOICES PRESENTED FOR PAYMENT 16 SEPTEMBER 2020</u>			
Complete Office Sols	Bacs	Photocopier August	14.52
Park Lane Playgrounds	Bacs	Playground x 3 Inspections June	108.00
Park Lane Playgrounds	Bacs	Call out/Repair Orchard Park playground	144.00
Park Lane Playgrounds	Bacs	Playground x 3 Inspections September	108.00
Noel Winteringham	Bacs	Gardening Scheme August	768.00
Noel Winteringham	Bacs	Maintenance Ferguson + Stratford Way	576.00
City of York Council	Bacs	Waste collection Orchard Park	58.86
Stoneplan Ltd	Bacs	Bus shelter cleaning x 15	1476.00
Stoneplan Ltd	Bacs	Grass cutting x 2 Darwin Close	120.00
Sleightholm Landscapes	Bacs	All Saints' Churchyard grass	1224.00
H'ton Primary Academy	Bacs	Clock service + Upgrade lights to LED	830.00
HMRC	Bacs	PAYE September 2020	402.46
Mrs L Frankland	Bacs	Clerk salary + 50% home as office Sept 2020	1491.25
Mrs L Frankland	Bacs	50% Use of home as office Sept 2020	18.00
Mrs L Frankland	Bacs	Telephone + Internet Jan to August 2020	317.05
Mrs G H Chivers	Bacs	RFO salary Sept 2020	655.17
Mrs G H Chivers	Bacs	Use of home as office Sept 2020	12.00
Yorkshire Bank	DD	Bank Charges August 2020	11.90
TOTAL EXPENDITURE			<u>£8,335.21</u>
INCOME:		NIL	
<u>INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:</u>			
Sage Software	DD	Accounting	24.00
Nest Pensions	DD	Clerk Pension Scheme	53.27
Lindsay Ball	Bacs	Outside Caretaker OP	304.50
John Cliffe	Bacs	Street Cleaning	332.20
John Cliffe	Bacs	Outside Caretaker OP	378.50
			<u>£1,092.47</u>

An addition invoice from Park Lane Playground maintenance was received today for £216 this was **Approved**

Invoices checked and approved by Councillor K Deadman

- iii) To Note Current Financial Situation

GC informed the Parish Council that expenditure was not to the agreed budget due

to the restrictions on parish activities by Covid 19.

iv) To consider funding for the HSSC

HSSC has applied to Huntington Parish Council for funding toward new flooring, GS, MD and DB, took no part in the debate and abstained from the vote, it was **resolved** to offer a grant of £3,600. DB to ask HSSC when the funding is likely to be required

DB

v) To approve and sign off the end of year accounts

GC is to circulate to all councillors and they will be signed off.

8. **Huntington Cemetery Committee**

i) Update on the management of the cemetery, and the replacement Grounds Person

A new grounds person Nigel has been appointed by Huntington Cemetery Committee

It was **Agreed** to move forward with the installation of the DDA toilet

It was **Agreed** to install the new noticeboard at a cost of £1818.00

After discussion it was **Resolved** to; add the maintenance of the planters to the roles. It was **Resolved** that; using a contractor rather than an employee would be better. This would mean an invoice being presented on a monthly basis rather than adding someone to the HPC payroll. It was **Resolved** that; this should be put out to tender as soon as possible, Job description circulated.

It was **agreed** to; allow the current contractor to continue to inter the cremated remains

NF
NF

ii) To consider the options and decide on a way forward with internments

After much discussion it was **Agreed** to incorporate the interment of cremated remains back into the role of the ground's person, DB is to contact Robin the outgoing ground's person and inform him of this.

DB

9. **Asset Management**

i) Open Agenda Item for Community Centres/Halls to present a report

a. Huntington Memorial Hall

Business is picking up, the dancing group is returning, they have put their risk assessment on their website

b. Huntington Community Centre

The repairs to the bell tower were completed in August, GC is acting as temporary Chair until they elect a new Chair, they are having to juggle groups around in different room to accommodate them with the correct distancing measures

c. Orchard Park Community Centre

The hall is being re decorated whilst the building is empty

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:

a) Huntington Riverside Environmental Park

There is a low hanging branch which needs removing and the hedge could do with cutting back

b) Huntington Sports and Social Club

Due to the restricted opening they have been using the time wisely to do upgrades

c) Yorkshire L.C.A.

They have been holding remote meetings and delivering webinar training.

10. **Planning and Green Belt Issues**

i) To Consider Minutes of 31/03/20, 29/04/20, 09/06/20, 10/09/20

Minutes considered

ii) To Consider any further Planning and Green Belt issues, to consider adding the management of Green Spaces to this subcommittee

Approved

iii) Neighbourhood Plan Update

DJ informed Huntington Parish Council that; the Neighbourhood Plan cannot be put to referendum until March 2021

iv) To Consider any other issues relating to Huntington Parish Councils' Open Spaces

Nothing to report.

11.

Amenities

i) To Note any issues with regard to Street Cleaning and discuss the appointment of a new Street Cleaner

John Cliffe stepped into the role to cover for Stephen in his planned absence, however sadly Stephen passed away and John has covered for him in the interim. It was **Agreed** that John has done an admirable job and he is to be thanked for this, John has indicated he would be willing to take on the role of street cleaner three mornings a week, it was **Resolved** to offer John the role on this basis

ii) To consider a suitable memorial to Stephen Wadsworth

Huntington Parish Council **Resolved** to install a new seat on the corner of North Lane opposite the garage with planters either side, in memory of Stephen Wadsworth, GC to contact Stephens family to consider a suitable inscription

iii) To Discuss any other Issues relating to General Maintenance of Huntington Parish (Pear Tree Close hedge)

Discussed under item 3 ii)

iv) To Note any Footpaths, Highways and/or Traffic Issues

- JW Planters, it was **Agreed** to; relocate the two planters from outside the GP surgery and the Pharmacy, JW to confirm with Brian from Cottage Garden Services
- DJ asked that the NHS and CoYC be contacted about the over grown bushes in the Snicket near Arbor Way
- Bus Shelter Geldof Road – Graffiti
- Bus Shelter Cleaning and Noticeboard Cleaning, the **Resolved** to approve the (Two monthly cleaning of 15 bus shelters using water fed pole £250.00 per occasion and Cleaning of 8 noticeboards £45.00 per occasion) quote from Premier Window Cleaners

JW

LF

LF

LF

v) To Discuss Action re: fencing in Linden Close

Discussed under item 3 vi)

vi) To Consider any issues relating to Huntington Parish council play areas

DB met with a local resident who is interested in revamping the play area at Garth Road, Huntington Parish Council made an **Agreement** in principle to allow Lizzie Dobbin to undertake this work, subject to final **approval** by HPC, HPC **Agreed** that Lizzie should be directed towards the Ward Committee for funding.

LF

12.

To Note Correspondence Received

Electronic mail forwarded to Parish Councillors.

13.

To Confirm Date, Time and Venue of Next Meeting

Monthly meeting of Huntington Parish Council to be held Wednesday 21st October 2020 commencing at 7.00pm via ZOOM. **Meeting closed at 9:00pm**