

HUNTINGTON PARISH COUNCIL

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Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 15th January 2020 at Huntington Community Centre at 7.00pm.

PRESENT:	D. Geogheghan-Breen (DB) – Chairman, Councillor D. Jobling (DJ), Councillor M. Duncanson (MD), Councillor D. Smith (DS), Councillor A. Hawxby (AH), Councillor S. Jobling (SJ), Councillor C. Hillman (CH), Councillor J. Willis (JW), Councillor G. Shann (GS), Councillor J. Shann (JS), Councillor K. Deadman (KD), Mrs Gill Chivers (GC) – RFO, Naurin Fatima (NF) – Burial Clerk and Lorraine Frankland (LF) – Parish Clerk
APOLOGIES:	Councillor J Badenhorst (JB) and Councillor K. Orrell (KO)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	31/01/20
DATE TO BE APPROVED:	19/02/20

ITEM		ACTION
99.	<u>To Accept Apologies and Reasons for Absence</u> Councillor J Badenhorst (JB); absent due to work commitments Councillor K. Orrell (KO); absent due to prior commitments <i>It was resolved to</i> approve the apology and reason for absence.	
100.	<u>To Note Declaration of Interests</u> i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> None declared	
101.	<u>To Consider Business from Members of the Public</u> i) A resident contacted the Parish Council about the inconsiderate all-day parking in and around White Horse Close prohibiting residents parking and accessing their properties and preventing customers to local shops being able to park. It was resolved to: contact the Ward Councillors and ask for 30-minute waiting signs for non-residents ii) A resident from Whenby Grove has contacted the Parish Council about the inconsiderate parking by parents/guardians collecting children from Yearsley Grove Primary School, given that requests to the primary school and the Police have yielded no improvement it was resolved to: contact the Ward Councillors and request that Traffic Wardens be dispatched to both Primary Schools to issue tickets for those parking illegally iii) Vehicles are being parked all day on the small road opposite the cemetery and are obstructing driveways, it was agreed that; the resident should be encouraged to contact the Police and report the problem, LF will also highlight the issue.	LF LF
102.	<u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 18/12/19</u> The minutes of 18/12/19 were approved as a true and accurate record of said meeting signed and dated by Chairman.	

103. Policing and Security Matters

- i) To Note NY Polices update in regards to Crime figures
Read and considered
- ii) To Consider any other security related issues
No other issues were raised

104. Finance and Policy Issues:

- i) To Note Monthly Bank Reconciliation Report
Monthly Bank Reconciliation Report noted
- ii) To Approve Invoices Presented for Payment

HUNTINGTON PARISH COUNCIL			
INVOICES PRESENTED FOR PAYMENT 15 JANUARY 2020			
Complete Office Sols	Cq	Photocopier December	167.76
Andrew Hill	Cq	Grass cutting River Foss footpath areas x 5	1650.00
Stoneplan Ltd	Cq	Bus shelter x 15 cleaning	1476.00
Sleightholm Landscapes	Cq	Erection/removal of Christmas trees x 3	948.00
Yorvik Electrical	Cq	Checking and installation of Christmas lights	795.26
Park Lane Playgrounds	Cq	Playground inspection x 3	108.00
City of York Council	Cq	Waste collection Orchard Parki	96.70
Vision ICT Ltd	Cq	Website hosting and support 2020/2021	288.00
HMRC	Cq	PAYE January 2020	300.52
Mrs L Frankland		Clerk salary + 50% home as office Jan 2020	
	AP	Plus Back pay 1 Nov 2018 to 1 April 2019	2227.26
Mrs L Frankland	AP	50% Use of home as office Jan 2020	18.00
Mrs L Frankland	AP	Telephone x 6 months	207.60
Mrs G H Chivers	AP	RFO pay Jan 2020 +back pay 1/11/18 to 1/4/19	1139.52
Mrs G H Chivers	AP	Use of home as office Jan 2020	12.00
Mr S Wadsworth	AP	4 weeks Street Cleaning	397.90
Yorkshire Bank	DD	Bank Charges Dec 2019	20.90
TOTAL EXPENDITURE			£9,853.42
INCOME:			
Yorkshire Bank	Bacs	Gross Interest	11.65
			£11.65
INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:			
Sage Software	DD	Accounting	24.00
Nest Pensions	DD	Clerk Pension Scheme	53.27
Lindsay Ball	AP	Outside Caretaker Orchard Park	283.50
John Cliffe	AP	Outside Caretaker Orchard Park	379.35
			£740.12

Invoices checked and approved by Councillor K Deadman
It was resolved to approve all above invoices for immediate payment

- iii) To Note Current Financial Situation
Current Financial Situation noted
- iv) Discuss the progress with online banking for HPC
GC is awaiting paperwork

105. Huntington Cemetery Committee

The committee met on 13/01/20 and minutes are not yet available, the Burial Clerk gave an appraisee version of the meeting:

- i) The committee is looking for a better rate of interest for the money held in the holding accounts currently Cira £50k and £75, whilst £34k is held in the current account
- ii) A request for access to a toilet has been received by a member of the public

- early quotes look like this work may be in the region of £4,000
- iii) They are planning to begin the planning application by constructing a footpath into the next field
 - iv) Once a decision has been made on the planning we need to engage a consultant to arrange the tendering process.

106. Asset Management

- i) Open Agenda Item for Community Centres/Halls to present a report
 - a. Huntington Memorial Hall
Have decide to donate funds to their preferred charity, RSPCA York
 - b. Huntington Community Centre
The dishwasher is being replaced as the old one has broken
 - c. Orchard Park Community Centre
Everything is running smoothly
- ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:
 - a) Huntington Riverside Environmental Park
No meetings held
 - b) Huntington Sports and Social Club
The work to the gate and entrance is now completed
 - c) Yorkshire L.C.A.
The next meeting is on 06/02/20 and there will be a representative from CoYC to discuss the Budget, pre-submitted questions will be answered. At the last meeting the question was asked why there has never been a meeting of the Parish Liaison Committee. A volunteer is needed to attend as DB will not be available.
- iii) To Receive Report re: Ward Team Meeting
Nothing to feedback.

107. Planning and Green Belt Issues

- i) To Consider Minutes of Planning Committee Meeting
No meetings held
- ii) To Consider any further Planning and Green Belt issues
Non raised
- iii) Neighbourhood Plan Update
The feedback from the examiner is that some alterations to the designated green space may be needed.

108. Amenities

- i) To Consider Minutes of Amenities Meeting is to be held on 14/01/20
 - It was **agreed** to; try to establish a Huntington in Bloom group from residents to maintain planters and planted areas around the village **Approved**
 - It was **agreed** that; the committee would look at installing more equipment at **Recommendation** that: Garth Road be the first priority and that some brochures be obtained **Approved**
 - It was **agreed** that; this year's trees were too small and that this should be feed back to the suppliers (LF), and it was **recommended** that; we should look at replacing the trees with some permanent mature planted trees **Approved**
 - The Parish Councils position has not change, bonfires are still prohibited in line with CoYC's environmental policy, the committee **Recommendation** that; the Allotment Committee look at alternatives for dealing with green waste if this involves some storage the Church commissioners should be approached about a change to the rules to allow structures on the site **Approved**

109. Parish Council Administration Issues

- i) Dates for Diary: Planning Meeting 29/01/20 Amenities Meeting 03/03/20
- ii) To Discuss arrangements for next Huntington Walkabout
New Lane Barratt Site 21/01/20 11:15am

110. **To Note Correspondence Received**

Electronic mail forwarded to Parish Councillors.

111. **To Confirm Date, Time and Venue of Next Meeting**

Monthly meeting of Huntington Parish Council to be held Wednesday 19th February 2020 commencing at 7.00pm in Huntington Community Centre, Strensall Road, Huntington. ***Meeting closed at 8:00pm***